

SUMMER 2020 REGISTRATION DETAILS



Tuition and Fees

A \$25 non-refundable registration fee is required to secure your spot in a summer session program. Tuition is then charged on June 1 for session 1 and July 1 for session 2. Twos program tuition is split into two equal payments on June 1 and July 1.

CIVIC PARK CAMPUS: 1395 Civic Drive, Walnut Creek

CLASS #	AGES		SESSION	DATES	DAYS	Non-refundable REG FEE	TUITION	DUE 6/1	DUE 7/1
21914	Mixed	36 to 57 mos	I	6/8 – 7/10	MTWTh am	\$25	\$720	\$720	
21915	Mixed	36 to 57 mos	II	7/13 – 8/14	MTWTh am	\$25	\$720		\$720

HEATHER FARM CAMPUS: 500 N San Carlos Drive, Walnut Creek

CLASS #	AGES		SESSION	DATES	DAYS	Non-refundable REG FEE	TUITION	DUE 6/1	DUE 7/1
21916	Twos	24 to 35 mos	I	6/9 – 8/13	TuTh am	\$25	\$960	\$480	\$480
21917	Mixed	36 to 57 mos	I	6/8 – 7/10	MWF am	\$25	\$504	\$504	
21918	Mixed	36 to 57 mos	II	7/13 – 8/14	MWF am	\$25	\$540		\$540
21925	Mixed	36 to 57 mos	I	6/8 – 7/10	MWF pm	\$25	\$504	\$504	
21926	Mixed	36 to 57 mos	II	7/13 – 8/14	MWF pm	\$25	\$540		\$540

SHADELANDS CAMPUS: 111 N Wiget Lane, Walnut Creek

CLASS #	AGES		SESSION	DATES	DAYS	Non-refundable REG FEE	TUITION	DUE 6/1	DUE 7/1
21919	Twos	24 to 35 mos	I	6/8 – 8/12	MW am	\$25	\$960	\$480	\$480
21920	Twos	24 to 35 mos	I	6/9 – 8/13	TuTh am	\$25	\$960	\$480	\$480
21921	Threes	36 to 47 mos	I	6/8 – 7/10	TuWTh am	\$25	\$504	\$504	
21922	Threes	36 to 47 mos	II	7/13 – 8/14	TuWTh am	\$25	\$540		\$540
21923	Fours	48 to 57 mos	I	6/8 – 7/10	MWF am	\$25	\$504	\$504	
21924	Fours	48 to 57 mos	II	7/13 – 8/14	MWF am	\$25	\$540		\$540

Age Requirement:

- Currently enrolled preschool students must meet the minimum age requirement as of September 1 for summer classes.
- New preschool students must meet the minimum age requirement as of June 1 for summer classes.
- Students enrolling into a Mixed Age or Fours class must meet the toileting requirements.

Potty-Training Requirement:

Twos Classes: Students in our Twos program do not need to be potty-trained. Teachers will assist parents with potty-training as appropriate.

Threes Classes: Students are encouraged to be potty-trained by the start of classes. Teachers will assist parents with potty-training as appropriate.

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Mixed Age/Fours Classes: All students must be fully potty-trained before the start of classes.

Potty trained children must be able to:

- Ask to use the restroom as needed
- Pull down and pull up their own underwear and pants
- Wipe, flush, and wash hands

Required Paperwork: A required student information packet will be sent to you and all information must be received by the specified deadlines in order to start preschool on 6/8/20.

Class Hours: AM classes meet from 8:30am to 11:30am • PM classes meet from 12:30pm to 3:30pm

Non-refundable Registration Fee: A non-refundable registration fee of \$25 for a summer class program is due at the time of registration. Registration fee payment may be made by debit/credit card only – **no cash or checks.**

Tuition: A payment plan of nine payments is offered for payment by debit/credit only – **no cash or checks.** Payments will automatically be charged on the dates identified on the previous page.

Scholarships: Financial assistance is available on an as-needed basis. To apply for a scholarship, visit our website www.communityarts.org and click on "Financial Aid." Individuals that receive a scholarship will be notified by email in May. Your child must be registered for a summer class in order to be considered for a scholarship.

Late registration: Summer tuition will be pro-rated for late summer registration. New students will not be accepted after the second week of classes for each summer session.

Withdrawal fee: Preschool fees are due on the 1st of the month and cover enrollment through the end of that month. No refunds or credits will be offered for partial enrollment in a month; **fees will not be pro-rated based on the student's actual final day.** (Example: Payment for October is due October 1 and is non-refundable. Student's final day must be on or prior to October 31.)

If you wish to withdraw, please complete the [Preschool Withdrawal Form](#) and submit to info@communityarts.org **no later than the May 15th to cancel charges on June 1 for session I and June 15th to cancel charges on July 1 for session II.** We cannot provide a refund or credit for non-attendance or lack of student participation.

Class Cancellations: A class may be canceled if minimum enrollment is not met. A full refund will be made available. If a class is canceled by Community Arts Preschool and no make-up class is offered, a refund will be provided.