

# SCHOOL YEAR 2020-2021 REGISTRATION DETAILS



## Tuition and Fees

A \$75 non-refundable registration fee is required to secure your spot in school-year programs. Tuition is then charged in 9 monthly installments beginning August 1, 2020.

### CIVIC PARK CAMPUS: 1395 Civic Drive, Walnut Creek

CLASS #	AGES		DAYS	Non-refundable REG FEE	TUITION	9 MONTHLY PAYMENTS
21858	Mixed	36 to 57 mos	MTWTh am	\$75	\$5,076	\$564
21859	Mixed	36 to 57 mos	MTuW pm	\$75	\$3,780	\$420

### HEATHER FARM CAMPUS: 500 N San Carlos Drive, Walnut Creek

CLASS #	AGES		DAYS	Non-refundable REG FEE	TUITION	9 MONTHLY PAYMENTS
21866	Twos	24 to 35 mos	TuTh am	\$75	\$3,504	\$389.33
21867	Mixed	36 to 57 mos	MWF am	\$75	\$3,744	\$416
21868	Mixed	36 to 57 mos	MWF pm	\$75	\$3,744	\$416

### SHADELANDS CAMPUS: 111 N Wiget Lane, Walnut Creek

CLASS #	AGES		DAYS	Non-refundable REG FEE	TUITION	9 MONTHLY PAYMENTS
21869	Twos	24 to 35 mos	MW am	\$75	\$3,264	\$362.67
21870	Twos	24 to 35 mos	TuTh am	\$75	\$3,504	\$389.33
21871	Twos	24 to 35 mos	MW pm	\$75	\$3,264	\$362.67
21875	Threes	36 to 47 mos	TuWTh am	\$75	\$4,578	\$508.67
21879	Threes	36 to 47 mos	TuWTh pm	\$75	\$4,578	\$508.67
21881	Fours	48 to 57 mos	MTuWFam	\$75	\$5,076	\$564
21911	Mixed	45 to 57 mos	MWFpm	\$75	\$3,744	\$416

**Age Requirement:** Students must meet the minimum age requirement as of September 1, 2020. Students remain in the same classroom for the full school year. All registrations are subject to verification of the student's birthdate and

### **Potty-Training Requirement:**

**Twos Classes:** Students in our Twos program do not need to be potty-trained. Teachers will assist parents with potty-training as appropriate.

**Threes Classes:** Students are encouraged to be potty-trained by the start of classes. Teachers will assist parents with potty-training as appropriate.

**Mixed Age/Fours Classes:** All students must be fully potty-trained before the start of classes.

### **Potty trained children must be able to:**

- Ask to use the restroom as needed
- Pull down and pull up their own underwear and pants
- Wipe, flush, and wash hands

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**Required Paperwork:** A required student information packet will be sent to you in June and all information must be received by the specified deadlines in order to start preschool on 8/24/20.

**Class Hours:** AM classes meet from 8:30am to 11:30am • PM classes meet from 12:30pm to 3:30pm

**Non-refundable Registration Fee:** A non-refundable registration fee of \$75 is due at the time of registration. Registration fee payment may be made by debit/credit card only – **no cash or checks.**

**Tuition:** A payment plan of nine payments is offered for payment by debit/credit only – **no cash or checks.** Payments will automatically be charged on the first of each month beginning August 1.

**Scholarships:** Financial assistance is available on an as-needed basis. To apply for a scholarship, visit our website [www.communityarts.org](http://www.communityarts.org) and click on "Financial Aid." Individuals that receive a scholarship will be notified by email in June. Your child must be registered for a school year class in order to be considered for a scholarship.

**Late registration:** Tuitions will be pro-rated for late registration. New students will not be accepted between April 1<sup>st</sup> and the end of the school year.

**Transfers:** Students will not be transferred from one campus or class to another after October 15.

**Withdrawal fee:** Preschool fees are due on the 1st of the month and cover enrollment through the end of that month. No refunds or credits will be offered for partial enrollment in a month; **fees will not be pro-rated based on the student's actual final day.** (Example: Payment for October is due October 1 and is non-refundable. Student's final day must be on or prior to October 31.)

If you wish to withdraw, please complete the [Preschool Withdrawal Form](#) and submit to [info@communityarts.org](mailto:info@communityarts.org) **no later than the 15th of the month in which you intend to withdraw.** Your registration will be valid through the last day of the month in which you intend to withdraw and you will not be charged for the following month. We cannot provide a refund or credit for non-attendance or lack of student participation.

**Class Cancellations:** A class may be canceled if minimum enrollment is not met. A full refund will be made available. If a class is canceled by Community Arts Preschool and no make-up class is offered, a refund will be provided.