



## Scholarship Application Information

Thank you for your interest in Center for Community Arts programs. Center for Community Arts partner with Community Arts Foundation, the Clay Arts Guild, and other generous funders to offer financial aid for low and moderate income Contra Costa County residents. Scholarship awards cover a percentage of the class price dependent upon income.

Scholarship applications are accepted for quarterly arts classes, year-long arts programs, preschool, and private music lessons. Please review the following process to apply for a scholarship with Center for Community Arts. Applications for scholarships are available a month before registration opens for each quarter. Awards may vary from quarter to quarter, based on availability of funds. All application information will be kept confidential.

### Scholarship Eligibility

In order to be eligible for a scholarship with Center for Community Arts, applicants must meet the following criteria:

- Reside in Contra Costa County\*
- Meet household income requirements based on the applicable household size (see chart below)

*\*Scholarships are available for adult ceramics classes for residents outside Contra Costa County on a limited basis.*

Household Size	Annual Maximum Income	Household Size	Annual Maximum Income
1	\$62,750	5	\$96,800
2	\$71,700	6	\$103,950
3	\$80,650	7	\$111,150
4	\$89,600	8	\$118,300





Chart based on the City of Walnut Creek – Affordable Housing Criteria (80% AMI) for 2018

## **Arts Class / Workshops / Camps**

Please complete the following steps to complete the scholarship application process:

- Review the scholarship guidelines  
An outline of our scholarship guidelines can be found below or on our website before completing your application: [www.communityarts.org/community/financial-aid](http://www.communityarts.org/community/financial-aid)
- Select the arts class or program that you would like a scholarship to attend.  
Classes are on view at [www.communityarts.org](http://www.communityarts.org) or available as a hardcopy guide. Please note the class number for the current quarter in which you are applying.
- Complete scholarship application form  
Scholarship applications are available at Shadelands Art Center or online at: <http://www.communityarts.org/community/financial-aid>
- Submit proof of income to Center for Community Arts  
Proof of income can be submitted through any of the following ways:  
Email: [financialaid@communityarts.org](mailto:financialaid@communityarts.org)  
In-person: Shadelands Art Center – Main Office  
Fax: (925) 988-9907

*Please submit separate applications for each family member to be considered for a scholarship.*



## Private Music Lesson Scholarships

Please complete the following steps to complete the scholarship application process:

- Review the scholarship guidelines  
An outline of our scholarship guidelines can be found below or on our website before completing your application: [www.communityarts.org/community/financial-aid](http://www.communityarts.org/community/financial-aid)
- Select a Community Arts Instructor for private lesson instruction  
Instructors are listed at [www.communityarts.org](http://www.communityarts.org). Applicants must contact the instructor and confirm that they are able to accommodate private music lessons if awarded a scholarship BEFORE applying for a scholarship. Please confirm the number of lessons (max 10 per quarter) and cost per lesson for the quarter with the instructor.
- Complete scholarship application form  
Scholarship applications are available at Shadelands Art Center or online at: <http://www.communityarts.org/community/financial-aid>
- Submit proof of income to Center for Community Arts  
Proof of income can be submitted through any of the following ways:  
Email: [financialaid@communityarts.org](mailto:financialaid@communityarts.org)  
In-person: Shadelands Art Center – Main Office  
Fax: (925) 988-9907

*Please submit separate applications for each family member to be considered for a scholarship.*



## Preschool Scholarships (Summer / School Year)

Please complete the following steps to complete the scholarship application process for preschool programs:

- Review the scholarship guidelines  
An outline of our scholarship guidelines can be found below or on our website before completing your application: [www.communityarts.org/community/financial-aid](http://www.communityarts.org/community/financial-aid)
- Complete the preschool registration process  
Please call (925) 943-5846 or visit Shadelands Art Center to register. Families are required to complete a registration packet and are strongly encouraged to take a tour of our preschool.
- Complete scholarship application form  
Scholarship applications are available at Shadelands Art Center or online at: <http://www.communityarts.org/community/financial-aid>
- Submit proof of income to Center for Community Arts  
Proof of income can be submitting through any of the following ways:  
Email: [financialaid@communityarts.org](mailto:financialaid@communityarts.org)  
In-person: Shadelands Art Center – Main Office  
Fax: (925) 988-9907



## **Proof of Income (Required)**

Proof of income is required to be considered for a scholarship. Scholarship applications are not complete until proof of income has been received.

Please submit any of the following documents as proof of income:

- Copy of most recent Federal Income Tax Return (Form 10410/1040EZ/1040NR)
- Copy of 2015 Supplemental Security Income (SSI) record (for those who do not file Federal Income Tax)
- Free and reduced school lunch form

*Please cross out all social security and tax ID numbers before submitting any documents.*

## **Approval and Scholarship Award Process**

Scholarships are awarded on a quarter to quarter basis and are limited to one scholarship per applicant per quarter. A Center for Community Arts staff member will contact you about your scholarship award if it has been approved. School year scholarship awards may be approved on a rolling basis as funds become available.

Applicants applying for quarter classes, camps, and private lessons typically receive notification of scholarship approval about a week before classes are scheduled to begin.

Applicants applying for preschool classes typically receive notification of scholarship approval about a month before classes are scheduled to begin.

## **Questions?**

Please contact (925) 943-5846 or email [financialaid@communityarts.org](mailto:financialaid@communityarts.org) for assistance with our scholarship application and process. Our staff is available to assist you with your scholarship questions Monday – Friday (9:00am – 4:00pm) at Shadelands Art Center (111 N. Wiget Lane, Walnut Creek).

